



ILLINOIS STATE POLICE MERIT BOARD



Illinois State Police 2017 Lieutenant Reading List

Lieutenant Examination Allocation

The examination will consist of **50** multiple-choice job knowledge questions. The following table provides guidance as to how many items will be drawn from each source on the Lieutenant exam.

Source Material	# of Questions*
Illinois State Police Directives Manual	20
<u>Leaders Eat Last: Why Some Teams Pull Together and Others Don't</u> by Simon Sinek (Author) ISBN-13: 978-1591848011	8
Illinois State Police Troopers, Special Agents, and Sergeants Collective Bargaining Agreement July 1, 2012 – June 30, 2015	6
Agreement between AFSCME & State of Illinois	3
Agreement between the Illinois State Police and Teamsters Local 700, July 1, 2015 – June 30, 2019	5
Illinois State Police Lieutenants and Captains Collective Bargaining Agreement July 1, 2015 – June 30, 2019	4
Illinois State Police Shift Briefings	2
Legal Office Bulletins	2

*The numbers listed in the table are approximations of the final item totals from each source.

The following pages provide information on which sections or chapters of these sources will be used to create the questions for this exam.

Illinois State Police Directives Manual

You are responsible for the following directives from the Illinois State Police Directives Manual. Candidates are responsible for the most recent version of these directives. If a directive has an addendum included as part of it, you are also responsible for that addendum.

Illinois State Police Field Manual
1. ADM-015, Media Guidelines
2. ADM-128, Property Control
3. ENF-006, Domestic Violence
4. ENF-021, Breath Tests Unrelated to DUI
5. ENF-023, Roadside Safety Checks
6. ENF-047, Prohibition of Biased-Based Law Enforcement
7. EQP-015, In-Car Video Camera Recording Equipment
8. EQP-017, Conducted Electrical Weapons
9. OPS-002, Weapons Discharge/Deadly Force Investigation
10. OPS-003, Vehicle Pursuits
11. OPS-016, All Hazards Planning
12. OPS-046, Use of Force
13. OPS-047, Hostage/Barricaded Subject
14. OPS-055, State Asset Seizure and Forfeiture
15. OPS-073, District Contingency Planning
16. OPS-081, Emergency Response Driving
17. OPS-203, Evidence – Inspection, Inventory, Retention and Disposal
18. PER-003, Medical Response System
19. PER-009, Equal Employment Opportunity
20. PER-027, Sick Time- Sworn
21. PER-030, Complaint and Disciplinary Investigation
22. PER-032, Discrimination and Harassment
23. PER-033, Sexual Harassment
24. PER-038, The Medical Review Board and Medical Duty
25. PER-039, Separation From Employment
26. PER-060, Performance Standards
27. PER-103, Code Employee Disciplinary Rules
28. ROC-002, Rules of Conduct
29. SRV-016, Human Services
30. SRV-104, Criminal Interdiction Training and Enforcement
31. SRV-222, Social Networking/Media Guidelines

Leaders Eat Last: Why Some Teams Pull Together and Others Don't
by Simon Sinek

You are responsible for the entire source.

**Illinois State Police Troopers, Special Agents, and Sergeants Collective Bargaining
Agreement July 1, 2012 – June 30, 2015**

You are responsible for the following sections from this source:

Agreement between Illinois Troopers and Illinois State Police
Article 4. Management Rights
Article 8. Grievance and Arbitration Procedure
Article 12. Officer Security
Article 18. Seniority
Article 19. Leaves of Absence
Article 21. Working out of Classification
Article 30. Overtime
Article 32. Quantitative Standards
Article 38. Transfers
Article 39. Selection for Investigative Assignments
Article 40. Special Details of Short Duration
FLSA Compensatory Time-Off, Accrual and Scheduling Side Letter
Reassignments Side Letter

Agreement between AFSCME & State of Illinois

You are responsible for the following sections from this source:

Agreement between AFSCME & State of Illinois
Article II. Management Rights
Article V. Grievance Procedure
Article IX. Discipline
Article XIV. Temporary Assignment
Article XXIII. Leaves of Absence

Agreement between the Illinois State Police and Teamsters Local 700, July 1, 2015 – June 30, 2019

You are responsible for the following sections from this source:

Teamsters Agreement
Article 4. Management Rights
Article 7. Officers' Bill of Rights
Article 8. Grievance and Arbitration Procedure
Article 18. Seniority
Article 29. Overtime
Article 33. Travel Time
Article 40. Residency

Illinois State Police Lieutenants and Captains Collective Bargaining Agreement July 1, 2015 – June 30, 2019

You are responsible for the following sections from this source:

Agreement between Illinois Troopers and Illinois State Police
Article 4. Management Rights
Article 7. Officers' Bill of Rights
Article 8. Grievance and Arbitration Procedure
Article 18. Seniority
Article 19. Leaves of Absence
Article 22. Working out of Classification

Illinois State Police Shift Briefings

You are responsible for the following sections from this source:

Illinois State Police Shift Briefings
7/29/2016: SB2228, which amends the Cannabis Control Act, Drug Paraphernalia Act, and Illinois Vehicle Code
9/2/2016: Civil Citation for Cannabis and Drug Paraphernalia
12/1/2016: ENF-047, Prohibition of Biased-Based Law Enforcement

Legal Office Bulletins

You are responsible for the following sections from this source:

Legal Office Bulletins
2/2016: Use of Force
11/30/2016: Consent Search – Actual and Apparent Authority